

General Elwell S. Otis School 30 Library Rules and Information



Mrs. Secon, Librarian

General Elwell S. Otis
School #30
36 Otis Street
Rochester, NY 14606
585-254-3836

I WILL...

- Walk quietly in the library.
- Have a library pass if I'm not with my teacher.
- Be polite in the library.
- Use the books and all library materials carefully.
- Checkout all books that I borrow from the library.
- Return all my library books on time and in good condition.
- **Pay for damaged or lost books.**



I WILL NOT...

- Loan my books to anyone.
- Harm the books in anyway.



REMEMBER...

- *RESPECT*
- *RESPONSIBILITY*
- *RETURN*
- *INSIDE VOICES*

Dear Parent or Caregiver,

Our library is a wonderful place filled with great books that I hope you and your child will enjoy reading.

Your child has attended library orientation with his/her class and has learned the rules of the library. They are printed on this page so that you will also be aware of the rules. Students need to return this form before they can begin to borrow books.

Please sign below to indicate that you know that your child will be borrowing books and that you will insure that these books are used carefully and returned to school by the due date.

Thank you for your help. I'm looking forward to a great year!

Sincerely,
Mrs. M. Secon
Librarian

.....
I have discussed the library rules with my child and I will oversee the careful use of books in our home. **I am aware there is a charge for lost or damaged books.**

Parent / Caregiver Signature

Student Signature

Room Number_____

Please sign and return to the library.
Thank you ☺

