

Resolution 2013-14: 101
Move Manager Additional Services - Tenth Amendment

By Board Chair Giess

WHEREAS, the Rochester School Facilities Modernization Program Act (“School Modernization Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB issued a request for proposals dated August 9, 2011 for move management services (“Move Manager”) (Resolution 2011-12: 8); and

WHEREAS, at the monthly meeting held on October 3, 2011, the RJSCB selected Vargas Associates as the finalist for Move Manager (Resolution 2011-12: 31) and subsequently entered into an agreement with Vargas Associates dated February 2, 2012, entitled “Agreement Between Owner and Consultant” (the “Agreement”); and

WHEREAS, the Agreement includes scope of work for the first five projects in Phase 1a of the Rochester Schools Modernization Program (“RSMP”) (School 17, School 28, School 50, School 58, and Charlotte High School); and

WHEREAS, the RJSCB thereafter added certain additional services to the Move Manager’s scope of work (Resolution 2012-13: 9, Resolution 2012-13: 49, Resolution 2012-13:118, Resolution 2012-13: 145, Resolution 2012-13: 172, Resolution 2012-13: 192, Resolution 2013-14: 8, Resolution 2013-14: 34, Resolution 2013-14: 100); and

WHEREAS, the Program Manager has identified the need to perform inventory services at the Monroe High School project, and the Move Manager has provided the Program Manager with a proposal for the additional coordination, planning, and management in the amount of \$31,250; and

WHEREAS, the Move Manager has recently requested an hourly rate increase for its services (rate sheet attached to this Resolution) and the Executive Director has reviewed those rate increases for fairness and reasonableness and has determined the rate increases to be acceptable; and

WHEREAS, the RJSCB wishes to reallocate unused funds from previous Amendment #2 to the Move Manager (Resolution 2012-13: 49) in the amount of \$27,215 to fund other additional scope of work items including: coordination of additional FF&E at Edison, performing School 12 inventory services, updating and maintenance of the District’s FF&E standards, and the creation of classroom “typical layouts” for use during summer 2014 moves and for future use on all remaining Phase 1 projects; and

WHEREAS, based on the advice and recommendation of the Program Manager, the MWBE and Services Procurement Committee considered and discussed the proposal for additional services including the rate increases from the Move Manager at its October 31, 2013 meeting and after due deliberation, it approved the request to amend the Agreement;

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby accepts and approves the proposal from the Move Manager for additional services to the Agreement in an amount not to exceed \$31,250; and
2. The RJSCB hereby approves the hourly rate increases for future Move Manager services per the attached chart; and
3. The RJSCB hereby approves the reallocation of previously approved funds (Resolution 2012-13: 49) to cover the costs associated with additional scopes of work per the attached memo; and
4. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute an amendment to the Agreement that is consistent with this approval and in an acceptable form to the Chair upon the advice of the RJSCB's General Counsel.

Second by Board Member Sewell
Approved 6-0 with member Roulin away