

# **Rochester Joint Schools Construction Board**

## **Minutes**

### **September 28, 2009**

#### **4:30 p.m.**

#### **Present:**

Board Chair Kenneth Bell, Members Bob Brown, Randy Henderson, Brian Roulin, Richard Pifer. Vice Chair Carolyn Vitale arrived 4:53 p.m. Staff members Linda Dunsmoor, RCSD staff Andrew Wheatcraft and Rashondra Jackson.

Chairman Bell convened the meeting at 4:32 p.m. and asked if any audience members wanted to address the Board. There were no comments.

#### **Minutes**

Motion to approve minutes of August 24, 2009 by Mr. Bell. Second by Mr. Henderson. Adopted 6-0.

#### **Report of Chair**

Mr. Bell said seven responses were received for the Request for Qualifications for Program Manager. The M/WBE and Services Procurement Committee has reviewed the documents and recommends that all seven be invited to continue in the Request for Proposals process. Motion to approve committee recommendation by Chairman Bell. Second by Mr. Brown. Adopted 7-0. He also discussed the draft Annual Report provided to members. Any additional suggestions from members will be incorporated into a second draft to be discussed at the October meeting.

#### **Communication**

Board invited to and flyer provided on October 14 Facility Redesign public meeting at 58 School.

#### **Staff Update**

- Legal: A proposed MOU for the City of Rochester, the RCSD and the RJSCB is being prepared for distribution.
- Facilities: The Facilities team expects to provide the Board with a draft report on the Comprehensive Master Plan at the October meeting.

#### **Committee Reports**

- Policy: Draft policies provided to Board; members asked to provide additional input to Linda Dunsmoor by October 5. Policies will need to be reviewed by RJSCB counsel prior to adoption.

#### **Adjournment**

Motion by Mr. Brown. Second by Mr. Henderson. Adopted 7-0 at 5:20 p.m.