

**MWBE and Services Procurement Committee Report**  
**3.5.2015 Meeting**  
**Prepared by T. Renauto**

Meeting attended by Committee Members; Board Chair Tom Richards, Bob Brown, Aaron Hilger, and Charlie Benincasa. Members Chris Thomas, Jose Coronas, Joe Brown (arrived at 8:53), and ICO Brian Sanvidge were also in attendance. Staff included: Executive Director Tom Renauto, Program Manager Pepin Accilien (Savin), General Counsel Peter Abdella (HSE)

**The meeting was convened by Chair Richards at 7:32 AM**

**1. Amendment #15 to CJS Architects (Monroe)**

Tom Renauto described the item included in the amendment.

This item is for samples and testing related to the existing coal bunker walls at Monroe HS.

Aaron Hilger made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

The Committee designated this item for the Consent Agenda on March 9th

**2. Amendment #16 to CJS Architects (Monroe)**

Tom Renauto described the item included in the amendment.

This item is for samples, environmental investigation, and design at Marshall HS in preparation for the swing space move of Monroe HS.

Bob Brown made a motion, second by Aaron Hilger to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**3. Amendment #2 to Baker Tilly (ICO)**

Tom Renauto described the items included in the amendment.

This amendment includes: document collection and review from 1a projects, compliance monitoring of additional 1b contracts, assistance with government related issues, and the extended schedule for School 12 and Monroe HS.

Jose Coronas made a motion, second by Aaron Hilger to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**4. Amendment #10 to LeChase Construction (CM 28 / 58)**

Tom Renauto described the item included in the amendment.

This item is related to final cleaning as requested by the District. The project final cleaning was completed at the end of 2014. The District has been using the facility since January 1, 2015. IN order to have the building prepared for students to begin classes on February 23, 2015 the District requested that the entire building be re-cleaned.

Aaron Hilger made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

The Committee designated this item for the Consent Agenda on March 9th

**5. Amendment #1 to Campus Construction (CM Monroe)**

Tom Renauto described the item included in the amendment.

This item is to provide an allowance for printing drawings and specifications related to the Monroe HS bid. Any unused funds will be returned to the program.

Aaron Hilger made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

The Committee designated this item for the Consent Agenda on March 9th

**6. Amendment to Vargas Associates**

Tom Renauto described the item included in the amendment.

These services are additional scope items related to the School 58 move over the past 10 weeks. Additional support was provided to staff and several design/FF&E changes were requested by the Principal, teachers and staff.

Jose Coronas made a motion, second by Chris Thomas to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**7. Amendment #1 to AP Safety and Security (Monroe)**

Tom Renauto described the item included in the amendment.

The contract between the RJSCB and AP Safety and Security is being extended to cover the Monroe HS project. Prevailing wages are included. The dollar value of the extension is based on the hourly rates x the total anticipated hours for the project (approximately 7,000 hours) Billings will be on a time and materials basis.

The current contract allows for an extension of services if the Board desires to exercise its option.

Tom Renauto stated that AP Safety has been awarded the previous two contracts following bids for those services. AP Safety has provided the project with great support and they have done an excellent job to date.

Chris Thomas made a motion, second by Aaron Hilger to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**8. Additional FF&E for School 58**

Tom Renauto described the items.

These are additional music storage lockers requested by the music teacher.

Jose Coronas made a motion, second by Aaron Hilger to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

The Committee designated this item for the Consent Agenda on March 9th.

**9. Move Bid (Monroe)**

Tom Renauto described the bid.

This is for moving services associated with the summer 2015 moves (FF&E, boxes, etc.) for Monroe HS.

Bob Brown made a motion, second by Aaron Hilger to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**10. School 12 Contract Award Recommendations**

Wayne Hermanson (Gilbane) described the bids.

There was good coverage across the four Prime categories.

Wayne stated that the bids came in approximately \$1m over the estimates. Tom Richards requested a specific detailed accounting of why the budget was so far off. Tom Richards also requested an explanation of the overall project funding and how these costs will be covered. The Board will not vote to award until these items are provided and the Board has been satisfied by the answers to these questions.

Brian Sanvidge stated that all four Primes are currently short in their Diversity Plan, but that calls are being made and Baker Tilly is working with each firm to get the numbers up to the goals. Brian could not recommend any awards at the Committee meeting.

Aaron Hilger made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**11. Change Order to School 12 Contractor  
Change Order #2 to Mark Cerrone Inc.**

Tom Renauto described the change order.

Bob Brown made a motion, second by Chris Thomas to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

The Committee designated this item for the Consent Agenda on March 9th.

**12. Change Orders to School 58 Contractors  
Change Order #57 and #58 to Manning Squires Hennig  
Change Order #17 and #18 to Eastcoast Electric  
Change Order #9 to Leo J. Roth  
Change Order #21 to MA Ferraulo**

Tom Renauto described selected items contained within each change order.

Tom Richards requested an update of all outstanding change orders in process for School 58.

Bob Brown made a motion, second by Charlie Benincasa to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**13. Change Orders to Edison Contractors  
Change Order #14 to The Pike Company**

Tom Renauto described selected items contained within each change order.

Aaron Hilger made a motion, second by Bob Brown to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2015. Approved 4-0

**Non Action Items (Executive Session)**

Tom Richards called for an Executive Session pursuant to Open Meetings Law Section 105 (f)

**Adjournment**

Approved at 9:46am