

**MWBE and Services Procurement Committee Report**  
**8.1.2013 Meeting**  
**Prepared by A. Fleischer**

Meeting attended by Chair Lois Giess, Committee Members Brown, Castro, and Pifer. RJSCB Members Everton Sewell and Windell Gray (ICO) were also in attendance. Staff included: Tom Roger (Gilbane), Pepin Accilien (Savin), and Gail Perogine (Savin), and Peter Abdella (HSE).

**The meeting was convened by Chair Giess at 7:31 AM**

**ICO Amendment**

Tom Rogér described the items included in the amendment.

The Executive Director recommends extension of Landon & Rian's ICO Contract to carry forward to December 31, 2013.

In the fall, the RJSCB will retain a 3<sup>rd</sup> party Consultant to perform a formal audit of ICO project files.

An RFP for ICO services will also be developed in the fall for services beginning on 1/2014 through the completion of Phase 1.

Committee member Brown made motion, second by Committee member Castro. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Additional Furniture at School 50**

Additional order for 36 book box tables for School 50. This will increase the Hertz Furniture Contract by \$4,071.60.

Committee member Brown made motion, Second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Additional Furniture at School 17**

Additional order for 69 student chairs for School 17 that were not included in the original counts. This will increase the Hertz Furniture Contract by \$2,306.76.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**FES Storage Chairs for School 17**

Because the Cafeteria will not be ready at the scheduled time of delivery for the cafeteria tables, there is a charge to store the furniture at the warehouse of \$420.

Committee member Brown made motion, second by Member Sewell. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Additional Moving Services**

Amendment to Corrigan Moving’s original Contract to accommodate the shifts in moves and move schedules associated with the summer 2013 moves. The additional services cost is \$25,175.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Amendment 5 to The Pike Company (CM Schools 17 and 50)**

Tom Rog r described the items included in the amendment.

The Pike Company is requesting \$209,417 for additional services and staff provided for Construction Management work at Schools 17 and 50. The additional cost for School 50 (\$30,717) is due to change orders for added scope of work for air conditioning. The additional cost for School 17 (\$178,700) is due to additional supervision and staff needed to complete the job on time. The Pike Company stepped up and stepped in where supervision by Primes (MSH) was lacking. If The Pike Company had not intervened; the project would not be completed on time.

Member Sewell asked if MSH were assigned to other jobs. He is concerned that their lack of effort will be an issue at other schools. Tom Rog r advised that MSH is the GC for School 17, 50, 28, and 58.

Committee member Pifer stated that the situation with School 17 reinforces the value of having a Construction Manager as well as a General Construction Contractor. This gives justification that the RJSCB pursued this the right way.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Amendment 7 to CJS (Monroe)**

Tom Rog r described the items included in the amendment.

This amendment is for geotechnical and environmental services at the existing school site.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Amendment 8 to Vargas Associates**

Tom Rog r described the items included in the amendment.

This amendment is for additional move management services due to double moves for School 17 and Charlotte High School. School 17 could not be moved out of Jefferson (swing space) directly to the renovated building and needed to be moved temporarily to 1776. Charlotte High School will be moved to the Mover’s warehouse (Corrigan Moving) before going to their renovated building.

Chair Giess asked if a double move will be necessary for the Kindergarten (School 17). Tom Rog r advised it will not. Kindergarten classrooms will be completed for school’s start.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Program Manager Review Services Award**

Tom Rogér described the item.

Program Manager Evaluation Services recommendation to award Bergmann Associates based on the RFP released in June of 2013.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Kitchen Equipment Award (1b Schools)**

Tom Rogér described the bid.

2 bids were received from the same firms as the first round (1a Schools): Main-Ford and Buffalo Hotel Supply. Main-Ford was the low bidder with a \$72,217 difference in the two bids. Landon & Rian distributed the M/W/S/.DBE matrix showing Main-Ford's ability to meet the diversity requirements.

Committee member Brown made motion, second by Member Sewell. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Small Appliance Order for Phase 1a Schools**

Tom Rogér described the order.

There is no state contract available to purchase these small (residential-type) appliances for Schools 17, 50, and Charlotte. 3 local businesses were contacted through the FF&E Manager (Vargas Associates) to obtain pricing: Charlotte Appliance, Netzman's Appliance, and North Coast Hometown Stores (dba Sears Hometown Store). Because the total cost is under \$20,000 we did not seek a formal bid for this purchase. Recommending approval to North Coast Hometown Stores for \$5,465.22 and Charlotte Appliance for \$428.

Member Sewell made motion, second by Committee member Brown. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**KFC Property Acquisition**

Tom Rogér described the item.

The land adjacent to School 58 may once again be available for purchase. The previous maximum offer made by the RJSCB (\$180,000) in 2012 was rejected by the prior owner. The City has revised the appraisal to \$200,000. We now know that there are no environmental issues. There will be additional costs (estimated at \$100,000) for demolition and development to the property if the RJSCB purchases it. The recommendation is for the RJSCB to increase the maximum offer to \$200,000.

Committee member Pifer made motion, second by Committee member Brown. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Change Orders to School 17 Contractors**

**Change Order #8, #9, and #10 to East Coast Electric**

**Change Order #9 to MA Ferrauilo (Plumbing)**

**Change Order #9 to MA Ferrauilo (Mechanical)**

**Change Order #12 through #20 to Manning Squires Hennig**

Tom Rogér stated that most of the change orders are due to field conditions and that the change orders fit within the contingency. The summary page from the Construction Manager provides information on the subject, cost, reason, and budget for each change order.

Committee member Pifer made motion, second by Committee member Brown. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Change Order to School 28 Contractor**

**Change Order #1 to Manning Squires Hennig**

Tom Rogér stated that change order is for work at School 28's swing space: School 6.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Change Orders to School 50 Contractors**

**Change Orders #3, #4, and #5 to Thurston Dudek**

**Change Order #14, #15, #16, and #17 to East Coast Electric**

**Change Order #19 through #27 to Manning Squires Hennig**

Tom Rogér stated that several of the change orders are due to omissions and errors and less are due to field conditions. A few are due to "Owner requests." The summary page from the Construction Manager provides information on the subject, cost, reason, and budget for each change order.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Change Orders to School 58 Contractor**

**Change Order #8, #9, and #10 to Manning Squires Hennig**

Tom Rogér stated that the change orders are primarily due to the metal pan ceilings. The summary page from the Construction Manager provides information on the subject, cost, reason, and budget for each change order.

Committee member Brown made motion, second by Member Sewell. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Change Orders to Charlotte High School Contractors**

**Change Order #15 to The Pike Company**

**Change Order #8 to MA Ferrauilo**

**Change Order #6 to Concord Electric**

The summary page from the Construction Manager provides information on the subject, cost, reason, and budget for each change order.

Committee member Brown made motion, second by Committee member Pifer. All in favor to go to the full Board for consideration at the Monday, August 5<sup>th</sup> meeting. Approved 4-0 with Member Sewell also in agreement.

**Non Action Item**

**Franklin Bid Packages (Roof/Parapet now, Auditorium September)**

Roof/Parapet out-to-bid: Week of 8/12/13

Auditorium out-to-bid: September

The roof bid was broken out so it will be completed by winter and prior to starting any work in the Auditorium (don't want to start work in the Auditorium if the building it not weather tight).

Tom Rogér's intent is to recommend the bid package for the Roof/Parapet at the next RJSCB Meeting (September).

**The meeting was adjourned at 8:20 AM**