

**Rochester Joint Schools Construction Board
Minutes
June 6, 2011
4:30 PM**

Present

Board Chair Kenneth Bell, Members Bob Brown, Alex Castro (arrived 5:01 p.m.), Brian Roulin, ICO Windell Gray. Co Chair Vitale and Members Pifer and Underwood away. General Counsel Peter Abdella, Program Director Tom Rogér, interim Board Clerk Alexandra Fleischer.

Chairman Bell convened the meeting without a quorum at 4:41 p.m. pending the arrival of Member Castro. Chairman Bell opened the meeting and asked if anyone wished to address the Board.

Members of North Winton Village Association and a resident of Amsterdam Road of the City of Rochester addressed the Board regarding School 28.

At 5:05 p.m. Chairman Bell officially convened the meeting after the arrival of Member Castro.

Motion to Approve Minutes of April 25, 2011 by Mr. Brown. Second by Mr. Roulin. Approved 4-0.

Action Items

**Resolution 2010-11: 44
Schedule Change for Monthly Meetings**

By Member of the Board Brown

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB identified dates for the 2010-11 Meeting Schedule at their annual Organizational Meeting on July 7, 2010; and

WHEREAS, a Board Member has a conflict that effects the RJSCB schedule and can no longer attend meetings on the fourth Monday of the month; and

THEREFORE, BE IT RESOLVED:

1. That the Rochester Joint Schools Construction Board hereby approves the meeting schedule below for 2011-12:

Day	Date	Time	Meeting Type
Thursday	7/7/11	7:30 AM	Committee
Tuesday	7/19/11	4:30 PM	Monthly
Tuesday	7/19/11	4:30 PM	Organizational
Thursday	8/4/11	7:30 AM	Committee
Monday	8/8/11	4:30 PM	Monthly
Thursday	9/8/11	7:30 AM	Committee
Monday	9/12/11	4:30 PM	Monthly
Thursday	9/29/11	7:30 AM	Committee

Monday	10/3/11	4:30 PM	Monthly
Thursday	11/3/11	7:30 AM	Committee
Monday	11/7/11	4:30 PM	Monthly
Thursday	12/1/11	7:30 AM	Committee
Monday	12/5/11	4:30 PM	Monthly
Thursday	1/5/12	7:30 AM	Committee
Monday	1/9/12	4:30 PM	Monthly
Thursday	2/2/12	7:30 AM	Committee
Monday	2/6/12	4:30 PM	Monthly
Thursday	3/1/12	7:30 AM	Committee
Monday	3/5/12	4:30 PM	Monthly
Thursday	4/5/12	7:30 AM	Committee
Monday	4/9/12	4:30 PM	Monthly
Thursday	5/3/12	7:30 AM	Committee
Monday	5/7/12	4:30 PM	Monthly
Thursday	5/31/12	7:30 AM	Committee
Monday	6/4/12	4:30 PM	Monthly

***Second by Member of the Board Roulin
Adopted 4-0 with Members Pifer and Underwood and Vice Chair Vitale away***

**Resolution 2010-11: 45
Request for Proposals, Construction Management Services**

By Member of the Board Brown

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, has determined a need for a construction management firm to provide a single point of contact for all construction management tasks on each of the upcoming projects to be commenced in Phase 1 of the Rochester Schools Modernization Program (“RSMP”); and

WHEREAS, the RJSCB issued a Request for Qualifications for Construction Management Services on April 26, 2011, in keeping with its timeline for construction that will commence Summer 2012; and

WHEREAS, pursuant to Resolution 2010-11:41, the RJSCB’s MWBE and Services Procurement Committee, with the advice and recommendation of the Program Manager, was to identify a short-list of several firms highly qualified to meet the requirements of the timeline; and

WHEREAS, at its May 26, 2011 meeting, the MWBE and Services Procurement Committee approved a short-list of Construction Management firms to receive Requests for Proposal (Part 1 of 2) from the RJSCB for Construction Management Services (“RFP”); and

WHEREAS, the RJSCB’s Program Manager has prepared the RFP (Part 1 of 2) for Construction Management Services that requires the responding firms to set forth their proposed staffing and combines the projects (6 total) into three (3) groups of two (2) schools each (the “Projects”); and

WHEREAS, the MWBE and Services Procurement Committee has reviewed the RFP (Part 1 of 2) for Construction Management Services and approved it at its meeting on May 26, 2011, for forwarding to the full Board; and

THEREFORE, BE IT RESOLVED:

1. The RFP (Part 1 of 2) for Construction Management Services is approved for issuance on June 7, 2011, to the following short-list of firms as identified by the MWBE and Services Procurement Committee:

1. Campus Construction Management Group
2. GREYHAWK
3. LeChase (Joint Venture: LeChase Construction Services and Cummings Construction)
4. LPCiminelli
5. McKissack + Fusco
6. Pike Construction
7. Scott & Buckley LLC (Joint Venture: Scott Construction of Rochester and The Buckley Group)
8. Turner Construction Company
9. Watchdog Building Partners, LLC
10. Welliver; and

2. The MWBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the Part 1 RFP responses further reduce the short-list of firms if appropriate, and recommend to the RJSCB the most qualified candidates to receive the Part 2 RFP that will require the responding firms to provide cost proposals for one or more of the three (3) groups of Projects in Phase 1 of the RSMP.

Second by Member of the Board Castro

Adopted 4-0 with Members Pifer and Underwood and Vice Chair Vitale away

**Resolution 2010-11: 46
Annual Report FY2010-11**

By Chairman Bell

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB, under the School Modernization Act section 21, is required to submit an annual report to various State agencies noting the progress and status of the projects undertaken by the RJSCB; and

THEREFORE, BE IT RESOLVED:

1. The FY2010-11 Annual Report of the RJSCB is hereby accepted and authorized for distribution on or before June 30, 2011.

Second by Member of the Board Brown

Adopted 4-0 with Members Pifer and Underwood and Vice Chair Vitale away

**Resolution 2010-11: 47
Approval of Hiring of Executive Director and Execution of Employment Agreement**

By Chairman Bell

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB, in Resolution 2010-11:43 authorized the Board Chair to formally offer the Executive Director position to the Board's finalist and negotiate a contract consistent with the terms and conditions that had been discussed and approved previously by the Board; and

WHEREAS, the Board's Chair directed the RJSCB's general counsel to prepare a draft employment agreement which was then presented to the finalist and the final terms of this contract were thereafter negotiated between the finalist and the Chair, with advice from the Board's consultant, CynOsure, and the RJSCB's general counsel, and final agreement was reached on the terms and conditions and form of the employment agreement, a copy of which has been provided to the full Board; and

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the hiring of Thomas M. Renauto as its Executive Director, with Mr. Renauto's start date for the position to be June 27, 2011.
2. The RJSCB hereby approves the employment agreement between the RJSCB and Mr. Renauto, effective June 27, 2011, and the terms and conditions therein, and authorizes the Board Chair to execute the agreement on behalf of the RJSCB.

Second by Member of the Board Brown

Adopted 4-0 with Members Pifer and Underwood and Vice Chair Vitale away

Staff Updates

Members received Monthly Project Reports from the Program Management Team.

Adjournment

Motion by Mr. Brown. Second by Chairman Bell. Approved 4-0 at 5:28 p.m.