

Rochester Joint Schools Construction Board
Minutes
April 25, 2011
4:30 PM

Present

Board Chair Kenneth Bell, Members Bob Brown, Alex Castro, Richard Pifer, Brian Roulin, ICO Windell Gray. Co Chair Vitale and Member Underwood away. General Counsel Peter Abdella, Program Director Tom Rogér, interim Board Clerk Alexandra Fleischer.

Chairman Bell convened the meeting at 4:32 p.m. and asked if anyone wished to address the Board.

Employees of Flower City Glass and MGM Installation along with ABC, Inc addressed the Board regarding a Project Labor Agreement.

Motion to convene in Executive Session Motion under Section 105(1)(f) of the Public Officers Law by Mr. Brown. Second by Mr. Pifer. Approved at 4:41 p.m. Approved 5-0 with Vice Chair Vitale and Member Underwood away.

The Board reconvened in open session at 5:37 p.m.

Motion to Approve Minutes of March 28, 2011 by Mr. Pifer. Second by Mr. Brown. Approved 5-0.

Action Items

Resolution 2010-11: 41
Request for Qualifications, Construction Management Services

By Chairman Bell

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB, upon the recommendation of its Program Manager, seeks to identify qualified construction management firms for Phase I of the Rochester Schools Modernization Program in keeping with its timeline for construction commencing Summer 2012; and

WHEREAS, a Request for Qualifications for Construction Management Services has been prepared by the RJSCB's Program Manager and reviewed by the M/WBE and Services Procurement Committee; and

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby approves issuance of the Request for Qualifications for Construction Management Services for April 26, 2011.
2. The M/WBE and Services Procurement Committee, with the advice and recommendations of the Program Manager, is authorized on behalf of the RJSCB to review the RFQ responses and select finalists for a short-list to receive Requests for Proposal from the RJSCB for Construction Management Services to be issued by the RJSCB at a subsequent date.

Second by Member of the Board Brown
Adopted 5-0 with Member Underwood and Vice Chair Vitale away

Resolution 2010-11: 42

Food Service Selection

By Member of the Board Pifer

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB identified qualified technology firms for Phase I of the Rochester Schools Modernization Program (RSMP) using a Request for Proposals (RFP) process in keeping with its timeline; and

WHEREAS, the RJSCB’s Procurement Policy stipulates that the MWBE and Services Procurement Committee shall select finalists and conduct interviews for professional service contracts (Article 2 Section 1(e)); and

WHEREAS, the Committee selected two finalists out of five following the review and consideration of recommendations provided by the Program Manager; and

WHEREAS, these finalists were then interviewed by Program Manager representatives, District representatives from Facilities and Food Service, and several RJSCB board members; and

WHEREAS, subsequent to the interviews, one of the two finalists submitted a revised RFP response which reflected that the other finalist was now proposing to act as a sub-consultant for it on the project and that its original fee schedule would therefore have to be adjusted and increased; and

WHEREAS, the Committee then met at its regular meeting on April 21, 2011, and was advised of the results of the interviews from the Program Manager and the RJSCB Chair, and further considered and discussed the revised RFP response that had been submitted; and

WHEREAS, after due deliberation by the Committee, the following firm was identified as being highly qualified and fiscally responsive to the RJSCB’s Rochester Schools Modernization Program, RFP for Food Service Consultant Services;

Kaizen Foodservice Planning & Design	04-1525 Cornwall Road Oakville, Ontario, Canada L6J 0B2	Ed Morano, Principal David Teixeira, Principal
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THEREFORE, BE IT RESOLVED:

1. That the Rochester Joint Schools Construction Board hereby approves Kaizen Foodservice Planning & Design to provide Food Service Consultant Services for the twelve schools in Phase 1 of the RSMP; and
2. The RJSCB Program Manager is hereby authorized, to negotiate an Agreement (the “Agreement”) with the firm named above, in consultation with the RJSCB Chair and its general counsel, for approval and execution by the Chair on behalf of the RJSCB.

***Second by Member of the Board Brown
Adopted 5-0 with Member Underwood and Vice Chair Vitale away***

**Resolution 2010-11: 43
Executive Director**

By Chairman Bell

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the Rochester Joint Schools Construction Board has interviewed candidates for the position of Executive Director, and selected a finalist for the position; and

THEREFORE, BE IT RESOLVED:

The Board Chair is authorized to formally offer the position to the finalist, and negotiate a contract consistent with the terms approved by the Board.

***Second by Member of the Board Brown
Adopted 5-0 with Member Underwood and Vice Chair Vitale away***

Staff Updates

Chairman Bell advised the Board that the final negotiated contract for the new Executive Director will be brought to the Board for approval at their next monthly meeting.

Members received Monthly Project Reports from the Program Management Team.

Adjournment

Motion by Mr. Brown. Second by Mr. Castro. Approved 5-0 at 5:57 p.m.