

Rochester City School District
Department Specialized Services
 Guidelines for the Continuum of Special Education Services

Please note that duration is based on standardized central scheduling times. Based on individual needs, a student in an ELT (Extended Learning Time) school may require more support throughout the day. The ELT schools are: School 3, 8, 9, 10, 17, 22, 29, 34, 41.

SERVICE	LOCAL PROGRAM	GRADE LEVELS	RATIO	FREQUENCY/ PERIOD	DURATION	LOCATION	Time out of General Education Setting	NOTES
Related Services	Not Applicable	K-12	Individual Small Group	1 – 5 x per week	15 minute increments not to exceed a 1 hour session	Classroom setting Or Therapy Room	Yes / No / NA	
Consultant Teacher	Must list specific subject (ELA, Math, Science, Social Studies, LOTE or combination of subject areas) -How does the disability impact?	K-12	None	1-5 x per week (1 time per week elementary example: 1.5 Direct in ELA and .5 Indirect)	Minimum of 2 hours per week / 120 minutes	General Education Classroom	No CT works in classroom	<ul style="list-style-type: none"> • CT must indicate whether support is direct or indirect • Not to exceed the master schedule
Consultant Teacher/Resource	Must list specific subject (ELA, Math, Science, Social Studies, LOTE, or combination of subject areas)	K-12	CT: No Ratio RR: 5:1	A minimum of 3 hours a week utilizing both consultant teacher and resource	Minimum of 3 hours per week / 180 minutes	CT: General Education Classroom RR: Resource Room or General education Classroom	CT: No RR: Yes or No. RR can be provided in small group in classroom	
Resource Room	Must work on supplemental instruction, skill specific work <u>Note: Student may need supplemental support in more than one subject</u>	K-12	5: 1	Minimum of 2 x per week	Minimum of 3 hours per week	Resource Room	Yes or No	<ul style="list-style-type: none"> • Must list subject areas

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Integrated Co-Teaching ICT	Must list specific subject (ELA, Math) ICT is only for ELA & Math as this is a district decision (8/17)	Grades K-5	No more than 12 students with an IEP	5 x per week	Elementary: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	General Education Classroom	No	<ul style="list-style-type: none"> Grades 1-5 with three kindergarten exceptions: <ul style="list-style-type: none"> LE-ICOT STEPS ASD Connect
Integrated Co-Teaching Specially designed class for students with articulation delays ICT	STEPS (List by subject: STEPS ELA, STEPS Math) ICT is for ELA & Math only as this is a district decision (8/17)	K, 1, 2 (School 25 only)	No more than 12 students with an IEP	5 x per week	Elementary: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	General Education Classroom	No	<ul style="list-style-type: none"> STEPS ELA STEPS Math STEPS Science STEPS Social Studies
Integrated Co-Teaching Specially designed class for students with language delays ICT	Language Enriched (List by subject: LE-ICT ELA, LE-ICT Math) ICT is for ELA and Math only as this is a district decision	K, 1, 2 Schools 7, 33, 34, 39, 43, 54, 57	No more than 12 students with an IEP	5 x per week	Elementary: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	General Education Classroom	No	<ul style="list-style-type: none"> LE-ICOT ELA LE-ICOT Math LE-ICOT Science LE-ICOT Social Studies Individual/group speech/language services should only be recommended in consideration of this language-enriched environment
Integrated Co-Teaching Specially designed for students with high functioning Autism Spectrum Disorder ICT	ASD Connect (List by subject: ASD Connect ELA, ASD Connect Math) ICT is for ELA and Math only	K, 1 (School 3, 12, 53)	1/3 to no more than 1/2 ratio of SWD to non-classified	5 x per week	Elementary: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	General Education Classroom	No	Entrance into program is highly specialized <ul style="list-style-type: none"> Recommendation must be made by ASD Team ASD Connect ELA ASD Connect Math ASD Connect Science ASD Connect Social Studies
Special Class Specially designed instruction for students with academic needs that cannot be met in the general education setting	Must list specific subject (ELA, Math, Science, Social Studies).	K-12 (Currently in grades 3-8)	15:1	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min (Note: ELT Schools may vary) 7-12: 40 minutes per subject	Special Class	Yes	<ul style="list-style-type: none"> Class is designed for students with academic delays

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Special Class Specially designed for students whose management needs interfere with instruction	Must list specific subject (ELA, Math, Science, Social Studies)	K-12	12:1+1	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min 7-12: 40 minutes per subject	Special Class	Yes •Please include an explanation of non-participation when applicable	<ul style="list-style-type: none"> If behavior is intense, an 8:1+2 should be considered The maximum class size for special classes containing students whose management needs interfere with the instructional process, to the extent that an additional adult is needed within the classroom to assist in the instruction of such students, shall not exceed 12 students, with one or more supplementary school personnel assigned to each class during periods of instruction
Special Class: Specially Designed for students with intensive behavior management needs that regularly impedes on academic progress	Must list specific subject (ELA, Math, Science, Social Studies)	K-8	8:1+2	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min (Note: ELT Schools may vary) 7-12: 40 minutes per subject	Special Class	Yes •Please include an explanation of non-participation when applicable	<ul style="list-style-type: none"> Determine if supplementary support is needed during specials Please include: <ul style="list-style-type: none"> Parent Training & Support (Group, quarterly, 60 minutes) The maximum class size for special classes containing students whose management needs are determined to be intensive, and requiring a significant degree of individualized attention and intervention, shall not exceed eight students, with one or more supplementary school personnel assigned to each class during periods of instruction
Special Class: RCSD/Hillside Day Treatment	List by subject area: (Day Treatment ELA, Day Treatment Math, Day Treatment Science, Day Treatment Social Studies)	K-6	6:1+1 (School #2)	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes •Please include an explanation of non-participation when applicable	•The maximum class size for special classes containing students whose management needs are determined to be highly intensive, and requiring a high degree of individualized attention and intervention, shall not exceed six students, with one or more supplementary school personnel assigned to each class during periods of instruction
Special Class: Specially Designed Classrooms for Students with significant cognitive delays.	Diagnostic Transitional Program (DTP) Must list specific subject (DTP ELA, DTP Math, DTP Science, DTP Social Studies)	K-2	8:1+3 (School #4)	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes •Please include an explanation of non-participation when applicable	Please see transitional program description: <ul style="list-style-type: none"> Committee on Special Education <ul style="list-style-type: none"> Diagnostic Transitional Program

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Special Class: Specially Designed Classrooms for Students with significant cognitive delays and social/sensory needs.	Diagnostic Transitional Program Must list specific subject (DTP ELA, DTP Math, DTP Science, DTP Social Studies)	K-2	8:1+3 (School #29)	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes •Please include an explanation of non-participation when applicable	Please see transitional program description: <ul style="list-style-type: none"> • Committee on Special Education <ul style="list-style-type: none"> ○ Diagnostic Transitional Program
Special Class: Specially designed classroom for students with Autism Spectrum Disorder and intensive management needs	ASD Program Must list specific subject (ASD ELA, ASD Math, ASD Science, ASD Social Studies)	K-3	6:1+2 ASD (School 1, 3, 22, 29, 41, 45)	5 x per week	K-2 ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes •Please include an explanation of non-participation when applicable	<ul style="list-style-type: none"> • MUST Reference program descriptions <ul style="list-style-type: none"> ○ Description in GoogleDocs ○ ASD Programming • Include Parent Training and Support
Special Class: Specially designed classroom for students with high functioning Autism Spectrum Disorder in need of social skill development	ASD Program Must list specific subject (ASD ELA, ASD Math, ASD Science, ASD Social Studies)	7-12	6:1+2 ASD (7 th & 8 th grade) Wilson Foundation (6:1+1 grades 9-12) Early College	5 x per week	7-12: 45 min per subject area	Special Class	Yes •Please include an explanation of non-participation when applicable	<ul style="list-style-type: none"> • MUST Reference program descriptions <ul style="list-style-type: none"> ○ Description in GoogleDocs ○ ASD Programming • Include Parent Training and Support
Special Class: Specially designed classroom for students with Autism Spectrum Disorder and social/communication needs	Social/Communication Must list specific subject (Social/Com ELA, Social/Com Math, Social/Com Science, Social/Com Social Studies)	3-10	Social/Communication 12:1+3 Grades 3-6 - 12:1:1 Grades 7-10 School 1, 5, 41, 45, 58(grades 8 and 9) A maximum of 8-9 Students with Autism Spectrum Disorders	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min 7-12: 45 min per subject area	Special Class	Yes	<ul style="list-style-type: none"> • MUST Reference program descriptions <ul style="list-style-type: none"> ○ Description in GoogleDocs ○ ASD Programming • Include Parent Training and Support • 8-9 students with ASD • 3-4 students: Speech/language, LD, OHI or students with social/communication diagnosis
Special Class: Specially Designed Classrooms for Students with low functioning Autism Spectrum Disorder and significant cognitive delays	NYSAA ASD Must list specific subject (ASD ELA, ASD Math, ASD Science, ASD Social Studies)	K – 6	6:1+4 ASD School 28, 41	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes	<ul style="list-style-type: none"> • MUST Reference program descriptions <ul style="list-style-type: none"> ○ Description in GoogleDocs ○ ASD Programs • Include Parent Training and Support

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Special Class: Specially Designed Classrooms for students with multiple disabilities and significant cognitive delays	NYSAA-(GEM) Growth and Education for Students with Multiple Disabilities Must list specific subject (GEM ELA, GEM Math, GEM Science, GEM Social Studies)	K-8	Elem: 12:1+(3:1) School 29 Sec: 12:1+(3:1) TBD	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min	Special Class	Yes	<ul style="list-style-type: none"> • Include Parent Training and Support • Description in GoogleDocs • The maximum class size for those students with severe multiple disabilities, whose programs consist primarily of habilitation and treatment, shall not exceed 12 students. In addition to the teacher, the staff/student ratio shall be one staff person to three students. The additional staff may be teachers, supplementary school personnel and/or related service providers
Special Class: Specially designed classroom for students with significant cognitive disabilities	NYSAA Must list specific subject (NYSAA ELA, NYSA Math, NYSA Science, NYSA Social Studies)	Ages 5 – 21	Elem: 12:1+1 School 4, 29, 33 Sec: 12:1+1 Edison	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min Sec: 40 min per subject	Special Class	Yes	<ul style="list-style-type: none"> • Include Parent Training and Support • Description in GoogleDocs
Special Class: Specially designed classroom for students with significant cognitive disabilities . Students may need more hand-over-hand instruction and may need significant behavioral intervention	NYSAA Must list specific subject (NYSAA ELA, NYSA Math, NYSA Science, NYSA Social Studies)	Ages 5 – 21	Elem: 8:1+2 Sec: 8:1+2 12:1:1 Edison	5 x per week	K-6: ELA: 120 min Math: 80 min Science: 40 min SS: 40 min Sec: 40 min per subject	Special Class	Yes	<ul style="list-style-type: none"> • Include Parent Training and Support • Description in GoogleDocs
CTE Special Class	CTE-Special Class	9-12	15:1	5 x per week	1 hr. 30 min.	Special Class	Yes	<ul style="list-style-type: none"> • Consideration for supplementary aides and supports should be made for CTE classes larger than 12 or depending on student need
CTE Consultant Teacher	CTE-Direct Consultant teacher	9-12		5 X per week	Hours may vary	General education	No	
			12:1:1	5 x per week	1 hr. 30 min.			<ul style="list-style-type: none"> • Application and interview process
			CT	5 x per week	2 hr.			<ul style="list-style-type: none"> • Description in GoogleDocs
Home Instruction- Referral to Central CSE		K-12	1:1	5 x per week	Elem: 1 hour Sec: 2 hours (minimum)	<ul style="list-style-type: none"> • Home • Campus • Community 	Not Applicable	<ul style="list-style-type: none"> • Referral for home instruction to Central CSE

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Adapted Physical Education	Leave blank	K-12	Depends on special class ratio	5 x Biweekly (*See note)	Elem: 40 min Sec: 45 min	Gym	Yes	<ul style="list-style-type: none"> <i>Adapted physical education</i> means a specially designed program of developmental activities, games, sports and rhythms suited to the interests, capacities and limitations of students with disabilities who may not safely or successfully engage in unrestricted participation in the activities of the regular physical education program.
Travel Training	Leave blank	K-12	1:1	1 – 30 x per year	1 hr. 30 min.	Campus and Community	Not Applicable	<ul style="list-style-type: none"> <i>Travel training</i> is a special education service that means providing instruction, as appropriate, to students with significant cognitive disabilities, and any other students with disabilities who require this instruction, to enable them to develop an awareness of the environment in which they live; and learn the skills to move effectively and safely from place to place within that environment (e.g., in school, in the home, at work, and in the community).
Extended School Year(ESY)	Leave blank	K-12	Depends on special class ratio	5 X per week	6 hours	Special class		<ul style="list-style-type: none"> <i>Twelve-month special service and/or program</i> means a special education service and/or program provided on a year-round basis, for students determined to be eligible in accordance with sections 200.6(k)(1) and 200.16(i)(3)(v) of this Part whose disabilities require a structured learning environment of up to 12 months duration to prevent substantial regression. A special service and/or program shall operate for at least 30 school days during the months of July and August, inclusive of legal holidays, except that a program consisting solely of related service(s) shall be provided with the frequency and duration specified in the student's individualized education program. Discussion of regression data should be discussed and documented at the CSE Refer to GoogleDocs annual review folder

DUAL ENROLLMENT	LOCAL PROGRAM	GRADE LEVELS	SERVICE	RATIO	FREQUENCY/ PERIOD	DURATION	LOCATION	Time out of General Education Setting	
North STAR Special Class	All CORE academic areas	7-12	Special Class	8:1+2	5 x per week	6 hours	All core	Yes	<ul style="list-style-type: none"> Initial referral for North STAR to Central CSE Description in GoogleDocs
			CT	None	2 – 5 x per week	Minimum of 2 hours per week (Ex. 7-12: 1 period = 45 minutes with standardized scheduling ex. ELA 3x45 to meet time minimum)	General Education	No	
			Resource Room	5:1	Minimum of 2x per week	Minimum of 3 hours per week	Resource Room	Yes	

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Interim Health Academy (IHA)	Must list specific subject area	7-12	CT		2-5 x per week	45 minutes per content area	General Education	No	<ul style="list-style-type: none"> General education application process The Interim Health Academy (IHA) offers classes for students in grades 7 – 12 who demonstrate school avoidance behaviors (e.g., excessive absenteeism) due to acute trauma which has resulted in post-traumatic stress, anxiety, and/or depression. The IHA offers a smaller school environment option for a student whom would otherwise be placed on Home Hospital Instruction because he/she cannot be in a school with large numbers of students. A goal of the IHA is to return students to their regular school with the skills and confidence to succeed in a comprehensive school setting. Our focus is to help students re-adjust to their regular school environment by providing a supportive, structured setting that combines academic and affective learning principles with psychological counseling. The IHA provides students with core classes, health, and physical education in addition to a few elective courses.
Incarcerated Youth (Youth and Justice Program)	Leave blank	7-12	CT	—————→				IEP Comments should state service level changes	

OUT-OF DISTRICT PLACEMENT	LOCAL PROGRAM	GRADE LEVELS	SERVICE	RATIO	FREQUENCY/ PERIOD	DURATION	LOCATION	Time out of General Education Setting	
BOCES Special Class	All CORE academic areas	K-12	Special Class	Varies by BOCES	5 x per week	6 hours	Special Class	Yes	<ul style="list-style-type: none"> Any consideration of outside placement MUST be discussed with Zone Director prior to CSE recommendation for search

OUT-OF DISTRICT PLACEMENT	LOCAL PROGRAM	GRADE LEVELS	SERVICE	RATIO	FREQUENCY/ PERIOD	DURATION	LOCATION	Time out of General Education Setting	
Approved Private Day	All CORE academic areas	K-12	Special Class	Varies per agency	5 x per week	6 hours	Special Class	Yes	<ul style="list-style-type: none"> Any consideration of outside placement MUST be discussed with Zone Director prior to CSE recommendation for search
Approved Private Residential	All CORE academic areas	K-12	Special Class	6:1+1	5 x per week	6 hours	All academic classes	YES	<ul style="list-style-type: none"> Any consideration of outside placement MUST be discussed with Zone Director prior to CSE recommendation for search

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